



## APPLICATION FORM: VET TRAINER/TEACHER OF THE YEAR

### 2010 NSW TRAINING AWARDS

The NSW Department of Education and Training (DET) conducts the NSW Training Awards each year to recognise outstanding achievement in the vocational education and training sector.

The Awards reward and honour the achievements of students, trainers, training organisations and employers.

The **Western Sydney Region VET Trainer/Teacher of the Year** is presented to a trainer who demonstrates excellence and makes an outstanding contribution to vocational education training in Western Sydney.

This is a NSW Western Sydney region category only, with no comparable award at the state or national level. All finalists and their nominators will be invited to attend the Awards Presentation Dinner to be held at Rydges Hotel Parramatta on 9 July 2010.

### ELIGIBILITY

Candidates for the **Western Sydney Region VET Trainer/Teacher of the Year** must:

- be delivering vocational education and training in the Western Sydney region – see TAB A for regional boundaries
- be nominated by their employing registered training organisation (RTO)
- hold at least a Certificate IV in Training and Assessment (or equivalent)
- have vocational competencies in the course they are delivering

### CONDITIONS OF ENTRY

- **The closing date for entries is Sunday 2 May 2010**
- Candidates may only be nominated by their employing RTO
- Candidates may only have **one** nominator
- Candidates must agree to abide by the decisions of the NSW Department of Education and Training
- DET reserves the right to use photographs and non-confidential information about finalists for promotional purposes

### CLOSING DATE AND POSTAL DETAILS

The application form and required supporting information must reach the following address by **Sunday 2 May 2010**:

2010 Western Sydney Region Training Awards  
NSW Department of Education and Training  
PO Box 1007  
Parramatta NSW 2124

### SELECTION PROCESS

From the information provided in the submission, candidates will be assessed against the criteria set out in this form by a panel of judges. The panel may request further information or additional referees before selecting finalists. They may also interview candidates or referees and/or visit those shortlisted.

For further information or entry forms please email [wsydneystc@det.nsw.edu.au](mailto:wsydneystc@det.nsw.edu.au) with the subject heading “Training Awards” in the email or phone (02) 9204 7400.

### PRIVACY NOTICE

The information provided by you in this application form will be used by the Department of Education and Training for the purposes of administration, judging and general communication in regard to the 2010 Western Sydney Region Training Awards. Provision of this information is essential to determine your eligibility for consideration of an Award. Information will be stored securely. If you do not provide all or any of this information then you may not be eligible for entry in the 2010 Western Sydney Region Training Awards. You may access, correct or amend your personal details by writing to 2010 Western Sydney Region Training Awards, NSW Department of Education and Training, PO Box 1007 Parramatta NSW 2124 or faxing (02) 9635 9775.

# APPLICATION FORM: WESTERN SYDNEY REGION VET TRAINER/TEACHER OF THE YEAR

## REQUIREMENTS FOR ENTERING THE 2010 WESTERN SYDNEY REGION TRAINING AWARDS

### Documents to be provided

The submission should comprise:

- **Western Sydney Region VET Trainer/Teacher of the Year Application Form** (fully completed and signed)
- **Information provided by the candidate:** no more than **six pages** addressing the five selection criteria set out in this form
- **Information provided by the nominator:** no more than **two pages**, giving brief comments on how the candidate demonstrates excellence and makes an outstanding contribution to vocational education and training in Western Sydney, with reference to the selection criteria set out in this form
- **Attachments** – copies of the candidate's relevant vocational qualifications, including Certificate IV in Training and Assessment or equivalent

**Please note:** do not send originals as the Department is unable to return submissions

### Copies

Candidates should submit: **one** bound submission including any attachments; **and one** unbound, clipped or stapled copies without attachments – photocopies are acceptable

## SELECTION CRITERIA

Candidates will be assessed using the following **five selection criteria**. Please address each selection criteria individually. The information should not exceed **six pages**.

### Commitment

- Demonstrate commitment to learners
- Demonstrate dedication in their efforts to teach and support learning
- Treat learners equitably and with respect

### Professional Knowledge

- Have an extensive, in-depth knowledge of the industry and subject matter area within which they teach, and of competency-based training and assessment

### Teaching Practice

- Demonstrate excellence in the practical craft of training and assessment across a range of delivery methods and learning contexts
- Demonstrate excellence in managing a learning environment that is interesting, challenging, safe, supportive and enjoyable for the learners
- Demonstrate high-level facilitation, observation, communication and interpersonal skills
- Systematically evaluate and critique their own work practices as a basis for improving their performance

### Ongoing Professional Learning

- Committed to their own professional development: seek to deepen their knowledge; critique and adopt innovations; and improve their teaching practice

### Leadership and community

- Exercise educational leadership and work collaboratively with their colleagues, community and industry stakeholders
- Develop and implement new ideas in their teaching practice
- Foster innovation and best practice

# APPLICATION FORM: WESTERN SYDNEY REGION VET TRAINER/TEACHER OF THE YEAR

*Please attach this form to your submission*

## CANDIDATE'S PERSONAL DETAILS (Please print clearly and sign)

Family name Title (Miss, Mr, Mrs, Ms)

Given names

Home address

Postcode

Telephone no. (H) Mobile no.

Work address

Postcode

Telephone no. Fax no.

e-mail address

*Optional question:*

Do you speak a language other than English at home? no yes

Signature of candidate Date

*Please note your signature certifies that you agree to the conditions of entry, have checked you meet the eligibility criteria and the information you have provided is correct and accurate.*

## NOMINATOR'S DETAILS

Name

Position

Registered Training Organisation

Address

Postcode

Telephone no. Fax no.

Mobile no.

e-mail address

*The nominator must ensure that the candidate meets the eligibility criteria and conditions of entry as described in this entry form. Failing to address the criteria may result in the candidate being ineligible*

Signature of nominator Date

Application form and supporting information must reach the following address by **Sunday 2 May 2010**: 2010 Western Sydney Region Training Awards, NSW Department of Education and Training, PO Box 1007 Parramatta NSW 2124.

**APPLICATION FORM:****WESTERN SYDNEY REGION  
VET TRAINER/TEACHER OF THE YEAR****WESTERN SYDNEY REGIONAL BOUNDARY by COUNCIL and POSTCODE**

<b>Western Sydney Council Areas</b>	<b>Postcodes Within Western Sydney</b>
Ashfield	2045 2130 2131 2132 2133
Auburn	2127 2141 2144
Blacktown	2146 2147 2148 2155 2164 2747 2760 2761 2762 2763 2765 2766 2767 2768 2769 2770
Blue Mtns	2758 2773 2774 2776 2777 2778 2779 2780 2782 2783 2784 2785 2786
Burwood	2132 2133 2134 2136
Canada Bay	2046 2047 2137 2138 2139
City of Sydney	2038 2050
Hawkesbury	2753 2754 2755 2756 2757 2758 2765 2775
Holroyd	2142 2145 2146 2148 2150 2160 2161 2164
Leichhardt	2038 2039 2040 2041 2048
Marrickville	2048 2049 2050
Parramatta	2115 2116 2117 2118 2123 2124 2142 2145 2146 2150 2151 2152 2153 2160 2161 2891
Penrith	2745 2747 2748 2749 2750 2751 2753 2759 2760 2765
Strathfield	2133 2135 2136 2137 2140
The Hills	2117 2118 2125 2151 2152 2153 2154 2155 2156 2157 2158 2756 2765 2775